

**THESE PRO FORMAS ARE TO BE COMPLETED
BY SESSION AND RELEVANT PRESBYTERY**

PRESBYTERIAN CHURCH OF AUSTRALIA
in the STATE of NEW SOUTH WALES
PRO FORMA 4.1

CONFIDENTIAL PERSONAL REPORT

APPLICANT ASSESSMENT FORM FOR USE BY MEMBERS OF THE SESSION

Name of Parish / Congregation

Name of Applicant

Date of Assessment

Please grade the applicant's performance using the following scale:

A - Very Good B - Good C - Average D - Fair E - Poor

*

REPORT ON MINISTRY EXPERIENCE OF APPLICANT

	YES	NO	Period of service
Participation in regular worship services
Preaching
Youth services
Youth work
Sunday School or Bible Class teaching
Member of Committee of Management
Member of Session
Pastoral activities (<i>please describe briefly</i>)

Other, including inter, and non-denominational ministries (*please specify*).

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Please enlarge on any of the above points, or add any other comments that might be relevant and helpful to the Presbytery in its assessment of this application.

Report supplied by

Position

Address

Phone

Email

Date

Signature

Please forward the agreed report of the Session with the application form to the Clerk of Presbytery.

PRESBYTERIAN CHURCH OF AUSTRALIA
in the STATE of NEW SOUTH WALES
PRO FORMA 4.2

MENU OF POSSIBLE INTERVIEW QUESTIONS
TO BE ASKED OF THE CANDIDATE

A. Spiritual Questions. (Assessors should take notes for reference)

1. Give an account of your life up to the time of your conversion.
2. How were you converted to Christ, and what was involved in that conversion?
3. What was the immediate outcome of your conversion? Give actual examples and tell us what happened.
4. Give an account of your growth in grace. Tell us about situations, and the outcomes.
5. Give an account of your service activities in the church. Tell us about your activities in terms of the situations involved, and what were the results.
6. What do you understand by "witnessing for Christ?" Tell us about the last time you witnessed, including the circumstances, and what happened.
7. Why do you believe you are "called" to the ministry of Word and sacraments? How does your wife/fiancee (if applicable) relate to your call?
8. Describe in some detail your devotional life. What effect does it have upon you and those you work and live with? Explain please.
9. How do you cope with downturns in your life? Describe the most recent upset you had, and tell us why it had its effect upon you. What did you do? What was the outcome?
10. Tell us about the lowest spot in your life?

B. Biblical Questions

11. What do you understand about the inspiration of the Bible?
12. What do you believe about the Person of Christ:
 - i) Prophecy about Him
 - ii) The Virgin Birth
 - iii) His main purpose in coming into the World
 - iv) His deity
 - v) His miracles
 - vi) His sinlessness

- vii) His manhood
 - viii) His death
 - ix) His Resurrection
 - x) His Ascension
 - xi) His Mediatorial office
 - xii) His Advocate office
 - xiii) His Second Coming
13. What do you believe about:
- i) Sin
 - ii) Justification
 - iii) Propitiation
 - iv) Substitutionary atonement
 - v) Forgiveness
 - vi) Grace
 - vii) Adoption
 - viii) Physical death
 - ix) Judgement
14. What is the ministry of reconciliation? Explain in personal terms, please.
15. What do you understand is involved in the work of a minister of the Gospel?
16. What is your position on the Charismatic Movement? Do you consider yourself as a charismatic Christian? What is the role and place of the Holy Spirit in the present day church. Why do you or do you not label yourself a Charismatic?

C. Situational Questions

17. What are the most significant books you have read recently? How and why have they influenced you?
18. What financial resources do you have to enable you to cope with the course of training? Please be full and frank in your answer.
19. What activities will you have to engage in so that you will remain financially viable during your course of training?
20. Have you ever previously applied to be received as a Home Missionary or candidate for the ministry of the Presbyterian Church of Australia or any other church?
21. What are your ambitions for the future, should you be unsuccessful in your application to us? What about ambitions as a minister?
22. Conflict with other people seems to be inevitable in this fallen world. How do you handle conflict with other people? Describe a recent difference of opinion you had with

someone. Tell us the circumstances, what happened next, including your words or actions, and the result, please.

23. How do you deal with criticism? Describe a recent case, and tell us the situation, your reaction, and the result.
24. All of us get irritated by others at times. What sort of person irritates you most? Think of one you know, and explain why they irritate you.
25. Which bit (or bits) of you would you like most to change? How are you going about changing those things? What did you do about that this week? What success so far?
26. What are your main likes and dislikes? Describe and explain, please.
27. What do you do in your spare time? Give a full description of your hobbies and interests, please.
28. What is the most difficult decision you have ever had to make? Why was that so? Please walk us through the process from confrontation to decision. Was it the right, or best, decision?
29. Have you worked long and possibly irregular hours? How did you cope, and how did you manage? Please describe in full.

PRESBYTERIAN CHURCH OF AUSTRALIA
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PRO FORMA 4.6

CONFIDENTIAL PERSONAL CANDIDATE PREACHING REPORT
FOR USE BY SESSIONS AND CANDIDATURE COMMITTEES, IF REQUIRED

Person, court or committee making report

Name of candidate / applicant

Date(s) of Assessment

Please grade the candidate's performance using the following scale:

A - Very Good B - Good C - Average D - Fair E - Weak

*

Please enlarge on any of the above points, or add any other comments that may be relevant and helpful to the assessment of the candidate's effectiveness in his conduct of worship. Special comment on any points which were graded with a D or E. Separate attachment please.

PRESBYTERIAN CHURCH OF AUSTRALIA
in the STATE of NEW SOUTH WALES
PRO FORMA 4.7

PRESBYTERY OF

CONFIDENTIAL INTERVIEW REPORT

APPLICANT ASSESSMENT FORM for use by Presbytery Candidature Committee

Name of Applicant

Date of Assessment

Please grade the applicant's performance using the following scale:

A - Very good B- Good C- Average D - Fair E - Poor

Note. These gradings are not to be averaged, added together, or in any other way manipulated. Each attribute stands alone, and may have the effect of being a point of disqualification or of acceptance.

ATTRIBUTES

1. PREPARATION FOR INTERVIEW

- Knowledge of minister's Work
- Knowledge of Presbyterian Church

2. PERSONAL PRESENTATION

- Personal appearance
- Standard of dress
- Open and frank manner
- Eye contact throughout interview
- Stance and mannerisms
- Coping - calm, relaxed, attentive
- Takes time to think through answers

3. INTERVIEW

- clarity of response
- addressed the question
- concise
- clearly spoken
- Handling of unexpected questions
- Behaviour under close questioning
- Response to Biblical questions

- Response to spiritual questions
- Response to situational questions

- How did the applicant rate for
 - drive
 - motivation
 - personal likability.
 - communicating skills
 - listening skills
 - energy
 - confidence
 - dedication
 - sincerity

Please enlarge on any of the above points, particularly those of low rating, or add any other comments that might be relevant and helpful to the Presbytery in its assessment of this application. As noted above, each stands alone, but some may be seen as more important than others, and some may be seen to be subject to change through training or intervention. A rating, from A to E should then be made privately by each Committee member, and the Committee's combined rating achieved by comparing notes and reaching a consensus opinion. An overall rating of D or E should disqualify the candidate, and C provide a strong warning to the Committee.

Candidature Committee

Name	Signature	Date
1.		
2.		
3.		
4.		
5.		
6.		

This Interview Report should be retained by the convener of the Candidature Committee and submitted to Presbytery at the appropriate time.